

FLA Award FAQ

Nominating a fellow colleague, or even yourself, is an exciting opportunity that not everyone gets to experience. The process can be a bit daunting for both newcomers and those who have submitted many nominations. To help, the Awards & Honors Committee has created a list of frequently asked questions so you can quickly find the answers you need.

Who may submit nominations?

Any current FLA individual member or institutional member may submit a nomination or nominations in any category. ALL nominations will be submitted [HERE](#).

Who may receive nominations?

Any Florida library, library professionals/paraprofessionals, or library supporter (as is appropriate) may be nominated in any category. Please refer to each award for more information on eligibility requirements.

May I make a nomination if I'm not an individual member, but my institution is a member?

Yes, if you are authorized by that institution. You must either obtain permission within your institution in advance or you may request the appropriate party within your institution to submit a nomination(s).

Where can I find out if my institution is a member or verify my membership?

Please log in to the FLA website and use the Member Search on your account homepage, or contact the FLA Office at admin@flalib.org or 850-270-9205, for membership verification or assistance.

Are certain award categories "restricted" to large institutions?

No! The Association seeks to recognize exceptional work and contributions by libraries, library professionals, paraprofessionals, and supporters in all of their endeavors, and does not favor or give preference to a nominee based on the size of their associated library or library system.

How do I submit an award application?

Please visit <https://fla.memberclicks.net/2025-fla-awards-information> to review the criteria and additional information and to submit a nomination.

Do I need a Google email account to submit an award application?

Yes, BUT, you can use your existing work or personal email account (if not already a Gmail account). You will just need to create a Google account using that same work or personal email address

Can I save my work on the application if I can't complete it in one sitting?

Yes! Once you start an application, it will save for 30 days from the last time you edited the form. This means if you can't complete a form or need to switch devices, you don't have to start over the next time you open the form. Note that you must be online for autosave to work.

Can I download and save the nomination?

No, unfortunately. Because this form does not auto-collect your email address, there is not a way for a copy of your responses to be sent to your email. Please keep all relevant documents associated with your nomination together and with you.

When is the deadline to make a nomination?

FRIDAY, FEBRUARY 15, 2025. Please verify that your membership status is current at least three (3) business days before preparing and submitting a nomination. Nominations are not reviewed until the close of the nominating period.

Who may I contact if I have any questions?

Please email Awards Subcommittee Chair Belle Reynoso: breynoso@lakewalesfl.gov, Anne-Maire Nurnberger: ANurnberger@dunedinfl.net, FLA Awards and Honors Committee Chair, or FLA Executive Director Jenny Abdelhour: executivedirector@flalib.org with questions.

Thank you for your support of the Florida library community!