



Florida Library Association Manual

Section 4 Member Groups



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Purpose of Member Groups

1. Provide a focus for the interaction of Association members who share a common interest or activity related to the provision or support of library service.
2. Communicate about topics related to the group's stated purpose.
3. Propose conference programs or speakers on topics of interest to the member group.
(proposing a conference program does not assure acceptance).
4. Conduct meetings, workshops, or other events outside conference as desired.

Member Group Leadership

1. Each group must have a designated leader, whether elected, appointed by consensus, or through whatever means the group wants to use to select a leader.
2. The leader must agree to be the group's contact with FLA and Association membership as a whole.
3. Group leadership is responsible for coordinating planning of group activities.
4. Group leadership advertises the activities of the group to Association and group members.
5. Group leadership is encouraged to hold a business meeting each year at the annual conference for the purpose of determining the next year's leadership and for activity planning.
6. Group leadership keeps the Executive Director informed of activities and does not commit the Association's funds or name to an activity-without prior approval from the Executive Board.
7. Group leadership recommends to the Executive Director candidates from the group membership that should be considered for Association committees and offices.
8. Outgoing group leadership turns over all group records to incoming leadership at the end of the term of office.

Group Rules

Rules, bylaws, and other types of organizing information are not required for Member Groups but can be used if the group so desires.

Forming and Continuing Member Groups



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1. New groups are formed through the participation of five FLA members whose names are submitted to the Executive Director for verification of membership status and interest; when complete, this form is submitted by the Executive Director to the Executive Board for approval.
2. Groups must have a designated leader within two weeks following the conference each year to continue into the next program year. Groups not reporting a leader will be contacted and members given an opportunity to assume leadership; if no leader is identified, the group may be dissolved by action of the Executive Board.

Joining Groups

Association membership includes the opportunity to join as many Member Groups as are of interest to members. Members can join groups at any time by adding or removing groups from their online membership record.



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